

# Notice of Meeting



## Oxfordshire Joint Health Overview & Scrutiny Committee

Thursday, 7 February 2019 at 10.00 am  
County Hall

### Membership

Chairman - Councillor Arash Fatemian  
Deputy Chairman - District Councillor Neil Owen

*Councillors:* Mark Cherry Mike Fox-Davies Laura Price  
Dr Simon Clarke Hilary Hibbert-Biles Alison Rooke

*District Councillors:* Nigel Champken-Woods Monica Lovatt  
Sean Gaul Susanna Pressel

*Co-optees:* Dr Alan Cohen Dr Keith Ruddle one vacancy

**Notes:** *Date of next meeting: 4 April 2019*

#### What does this Committee review or scrutinise?

- Any matter relating to the planning, provision and operation of health services in the area of its local authorities.
- Health issues, systems or economics, not just services provided, commissioned or managed by the NHS.

#### How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

#### For more information about this Committee please contact:

Chairman - Councillor Arash Fatemian  
Email: arash.fatemian@oxfordshire.gov.uk  
Policy & Performance Officer - Samantha Shepherd Tel: 07789 088173  
Email: Samantha.shepherd@oxfordshire.gov.uk  
Committee Officer - Julie Dean Tel: 07393 001089  
Email: julie.dean@oxfordshire.gov.uk

Yvonne Rees  
Chief Executive

January 2019

County Hall, New Road, Oxford, OX1 1ND

[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk) Fax: 01865 783195 Media Enquiries 01865 323870

## **About the Oxfordshire Joint Health Overview & Scrutiny Committee**

The Joint Committee is made up of 15 members. Twelve of them are Councillors, seven from Oxfordshire County Council, and one from each of the District Councils – Cherwell, West Oxfordshire, Oxford City, Vale of White Horse, and South Oxfordshire. Three people can be co-opted to the Joint Committee to bring a community perspective. It is administered by the County Council. Unlike other local authority Scrutiny Committees, the work of the Health Scrutiny Committee involves looking ‘outwards’ and across agencies. Its focus is on health, and while its main interest is likely to be the NHS, it may also look at services provided by local councils which have an impact on health.

### **About Health Scrutiny**

Health Scrutiny is about:

- Providing a challenge to the NHS and other organisations that provide health care
- Examining how well the NHS and other relevant organisations are performing
- Influencing the Cabinet on decisions that affect local people
- Representing the community in NHS decision making, including responding to formal consultations on NHS service changes
- Helping the NHS to develop arrangements for providing health care in Oxfordshire
- Promoting joined up working across organisations
- Looking at the bigger picture of health care, including the promotion of good health
- Ensuring that health care is provided to those who need it the most

Health Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

### **What does this Committee do?**

The Committee meets up to 5 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the relevant part of the Oxfordshire (or wider) NHS system and/or to the Cabinet, the full Councils or scrutiny committees of the relevant local authorities. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting**

**A hearing loop is available at County Hall.**

# AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - see guidance note on the back page**
3. **Minutes** (Pages 1 - 16)

To approve the minutes of the meeting held on 29 November 2018 (**JHO3**) and to receive information arising from them.

For ease of reference when considering the Matters Arising from the 29 November 2018 meeting, a list of actions is attached at **JHO3**.

4. **Speaking to or Petitioning the Committee**
5. **Forward Plan**

**10:15**

The Committee's Forward Plan is attached at **JHO5** for consideration.

6. **Clinical Commissioning Group (CCG) - Update**

**10:20**

This item provides a report (**JHO6**) on the key issues for the CCG and will outline current and upcoming areas of work, including the presentation of the Primary Care decision tree. It will also include a verbal update from the Oxford University Hospitals NHS Foundation Trust (OUH) in response to the recent Care Quality Commission (CQC) inspection of operating theatres.

7. **Review of Local Health Needs - Wantage Planning for Population Health Needs Report**

**10:50**

The Committee will receive an update (**JHO7**) on progress in relation to the Review of Local Health Needs, including any possible revisions to condense the timescale for a decision, as requested at the last meeting.

## **8. Health & Wellbeing Board - Membership and Strategy**

**11:20**

System leaders will provide a response to questions raised at the last meeting in relation to the Health & Wellbeing Board's membership and its Integrated System Delivery Board (ISDB). The draft HWB Strategy is also attached for feedback (**JHO8**)

## **9. Care Quality Commission (CQC) System Review**

**11:50**

System leaders will attend to give an update on progress on the CQC Action Plan, as determined by the second local area review (**JHO9**).

## **10. Report from Task and Finish Group on MSK Services**

**12:30**

The final report from the Committee's Task & Finish Group on Musculo – Skeletal (MSK) services will be presented (**JHO10**).

This will be jointly presented by the CCG and this Committee.

## **11. Healthwatch Oxfordshire (HWO)**

**13:10**

Rosalind Pearce, Chief Executive Officer, Healthwatch Oxfordshire (HWO) will be present to report on the views gathered by HWO and its latest activities (**JHO11**) (to follow).

## **12. Chairman's Report**

**13:20**

The Chairman's report is attached at **JHO12**. It includes updates on health and social care liaison and the Terms of Reference for the Wantage Community Hospital Task & Finish Group.

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.